



## IQAC MINUTES AND ACTION TAKEN REPORT

Date	Agenda of Meeting	Resolutions and Action Taken
	<b>2019-2020</b>	
27/06/2019	1. To discuss admission process of MHCET CELL	MHCET CET Admission process was discussed
	2. To organize the one day Orientation Programme	Theme of Orientation programme and Aug to Sep is a tentative schedule is fixed to organize the programme
	3. To obtain the approval and submission of AQAR 2018-19	The members reviewed the result, activities and Action plan for the Academic year 2019-20 and permitted to submit AQAR
03/12/2019	1. To improve the quality in teaching of all course	The members of IQAC suggests for monthly tests, and use of ICT Notice was for use of ICT and monthly tests for the teachers.
	2. To review the orientation programme organized on 22/09/19	Orientation Programme out comes were reviewed
	3. To increase the attendance of students in classes	For absentee students messages and letters to issued. Accordingly bulk messages were given for the students with regard to attendance
	4. Tentative schedule for Legal Literacy Camp, Moot Court Competition, Court Visits et.c	Tentative schedule for all programmes are fixed
28/01/2020	1. To submit academic records	Accordingly notice was prepared for the teachers
	2. To organize Alumni and Parent meet and registration of Alumni Association	Tentative schedule was fixed for Alumni and Parent meet



	3. To organize legal literacy camp	Permission granted to conduct legal literacy camp
	4. To update the college website	The College Website was updated as per the discussion
	5. To appoint two full time teachers for P.G	Letter was send to Mandal for permission to appoint of teachers
04/02/2020	1. To update the college website	College Website was updated as per the requirement and dynamic website to be constructed.
	2. To chalk plan for admissions of 2020-21	Admission Committee was constituted for new admission
	3. To pursue the diploma course in taxation and Research Centre	Pursued the file of Taxation diploma and Research Centre proposal
	<b>2020-21</b>	
05/12/2020	1. To overview the MHCET admission process, LL.M and DTL	The IQAC Committee members discussed the current year admissions and advised to follow the guidelines of State Government
	2. To discuss the academic calender and Plan of action	The committee reviewed the AQAR 2018-19
	3. To review the Webinars organized during Covid-19	Report of webinars were placed before the members
18/02/2021	1. To prepare the online time table for all classes including LLM and DTL	Zoom and Google links were prepared for online classes
	2. To disucess the students attendance of online classes and online university examinations	Accordingly student attendance and network issues in villages was discussed and Online university examination were discussed
30/06/2021	1. To discuss the students attendance for online classes	Notices were given on whats app to increase the student attendance
	2. To organize online events such as webinars and Faculty Develoment Programme	The committee approved to conduct online webinars, guest lectures and FDP and other events

	3. To Review library report	The librarian presented the library report before the committee and discussed and committee members also discussed the admission of all courses.
05/08/2021	1.To discuss the students online classes and online examination problems	Principal observing the attendance of students of online classes
	2.To discuss the admissions of all courses	Admissions of all classes were discussed by the members of the committee
	3.To organize online webinars, virtual moot court competitions etc.	Accordingly online webinars were organized
	<b>2021-2022</b>	
18/12/2021	1. To review and ratification of AQAR's submitted to NAAC 2017-18m 2018-19 and 2019-20	The committee members reviewed the all AQARs submitted to NAAC
	2. To take approval for submission of AQAR 2020-21	Approval was granted for submission of AQAR 2020-21
	3. To discuss the college IV cycle accreditation planning, preparation and SSR	The planning and preparation were discussed with the committee members
	4. To renovation the Gymnasium	The members also approved for the renovation of gym
	5. To establish the Law Research Centre	Professor was deputed for pursuation of Research Centre File at University
12/2/2022	1. To discuss the college IV cycle accreditation, planning and preparation	The members of the committee discussed the planning, preparation of IV cycle accreditation and given valuable sugesstions for improvement of GRADE
	2. To discuss the cretirion wise information of the SSR	The Criterion wise information was explained and discussed the weightage of each criterion
	3. To organize Moot Court Competition at college level	It was decided to organize the Moot Court competition at college leve and encourage the students in participation of the competition



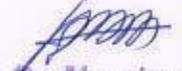


23/04/2022	1. To discuss the college IV cycle accreditation, preparation and planning	The members were discussed the preparation and advised the work to be completed as early as possible the following A. Rainwater harvesting B. Green house C. Solar lighting ect
	2. To review the AQAR's submitted to the NAAC	The members reviewed the AQAR report submitted
	3. To discuss the college Research Centre proposal	The proposal of college Research Centre has submitted and followup the proposal
25/06/2022	1. To discuss the College NAAC accreditation of IV cycle preparation	The members are permitted to start the new certificate courses and reviewed the preparation of SSR
	2. To discuss the IIQA and SSR submission	The coordinator explained the accreditation process and IIQA in detail
	3. To discuss the plan of action of 2022-23	The members are discussed the Plan of Action.
	<b>2022-23</b>	
24/09/2022	1. To discuss the preparations of College NAAC accreditaton of IV cycle	The members reviewed the IV cycle planning and preparation process
	2. To discuss the BCI affiliation and inspection fee payment	The members discussed the affiliation and inspection fee payable to BCI and agreed to same to pay the affiliation fee to the BCI as early as possible
	3. To discuss the admission of MHCET CELL	The members discussed the schedule of MHCET for the academic year 2022-23
	4. To discuss the preparation of academic calender	Academic schedule of Dr BAM university was discussed
	5. To appoint the parent teachers of all classes	The members were discussed the parent teacher committee and functions of the committee.

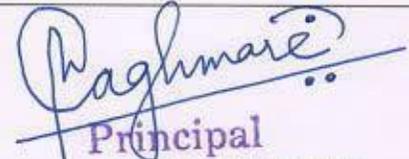
03/01/2022	1. To discuss the BCI affiliation and payment affiliation fees	The college has paid the BCI affiliation fee of Rs 14,50,000/- upto academic year 2022-23 on 27/12/2022 to BCI office, New Delhi
	2. To increase the attendance of the students of all classes	The members advised to appoint the parent teachers and send bulk messages to students for attending classes
	3. To organize the orientation programme of law faculty	The Orientation programme on NEP-2020 will be organize on 22/01/23.
	4. To review the admission of all courses	The committee also reviewed the admission of all classes.
27/01/2023	1.To review the one day orientation programme organized on 22/01/23	The college successfully organized the orientation programme on 22/01/23 the report of the programme also submitted.
	3. To discuss and organizing the legal literacy camp at Aher Chinchole on 31/03/2023	The Legal literacy camp on 31/03/23 at Aher chinchole village was discussed and member suggested for the distribution of pamphlet and arrangement of Transport for the students
	4. To discuss and organizing the Student Gathering functioning	The student gather function is going to organize from 3 to 6 April 2023. The members are discussed the events at gathering.
	5. To discuss the college Alumni Association and its functioning	The IQAC also discussed the Alumni organization, registration and functioning.
	<b>2023-24</b>	
24/08/2023	1. To discuss the criterion wise marks and preparation for NAAC assessment and accreditation of IV cycle	The members discussed the preparation of NAAC and advise the suggestions
	2. To discuss the admission of all courses	The members also reviewed the admission of all courses
	3. T discuss the Plant of Action of the academic year 2023-24	Plant of Action details discussed before the committee members
21/10/2023	1. To review the AQAR 2021-22 report	The members are discussed the AQAR contents.
	2. To discuss the BCI affiliation approval	With regard to BCI affiliation communication to be made to BCI office NEW Delhi



	3. Appointment of CHB teachers	Appointment of CHB teachers are reviewed
	4. The preparation and documentation of IV cycle	The documentation and preparation are discussed with the committee members accordingly suggestions invited
13/04/2024	1. To discuss the IV cycle preparation and documentation of VII criterion	The documentation and preparation are discussed with the committee members regarding to purchase of stationary and material for the NAAC IV cycle.
	2. To pursue the BCI affiliation approval	The members reviewed the communication made to the BCI for college affiliation
	3. To constitute the committee according to criterion wise	Accordingly the members discussed the functions and name of the teachers for the committees to prepare the SSR
	4. To submit the IIQA to NAAC office	The submission of IIQA to NAAC office with requisite fee is approved

  
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**Re-Accredited by NAAC with 'B+' in 3<sup>rd</sup> Cycle**  
(Establ. Year: 1979)



## Analysis of Students Feedback- Action Taken

### I. Academic year 2023-24

Online feedback responses are collected from the 143 students by creating google form from LL.B, BA LL.B, LL.M and DTL courses. The questions are prepared as based on NAAC Student Satisfaction Survey (SSS). There are total 20 questions of multiple choices and last one is related to record of suggestions or observations. The analyses of all responses are uploaded on college website and analysis report also placed before the local College Development Committee members in IQAC meetings.

### II. Academic year 2022-23

There are total 181 feedback responses are collected from the students belonging to LL.B, BA LL.B, LL.M and DTL courses. The questions are prepared as based on NAAC Student Satisfaction Survey (SSS). There are total 20 questions of multiple choices and last one is related to record of suggestions or observations. The analyses of all responses are uploaded on college website and analysis report also placed before the local College Development Committee members in IQAC meetings.

### III. Academic year 2021-22

Online feedback responses are collected from the 282 students by creating google form from LL.B, BA LL.B, LL.M and DTL courses. The questions are prepared as based on NAAC Student Satisfaction Survey (SSS). There are total 20 questions of multiple choices

on college website and analysis report also placed before the local College Development Committee members in IQAC meetings.

V. Academic year 2019-20

A new practice of collection of feedback was started due to Covid-19. Online feedback responses are collected from total 106 students by creating google form from LL.B, BA LL.B, and LL.M courses. The questions are prepared as based on NAAC Student Satisfaction Survey (SSS). There are total 20 questions of multiple choices and last one is related to record of suggestions or observations. The analyses of all responses are uploaded on college website and same was put before the local College Development Committee members in IQAC meetings.

**Analysis of Teachers on Curriculum Feedback- Action Taken**

I. Academic Year 2023-24

The teacher's feedback form on curriculum has 10 questions based on curriculum. As the college is affiliated college and all syllabus was prepared by the affiliated University. The suggestions and observation of the teachers are communicated to the BoS members of the University or discussed in the workshops organized by the University. The CBCS was introduced by the University from the Academic Year 2018-19. The following are the suggestions made by the teachers.

- The syllabus is sufficient to fulfilling the needs of society
- New concepts to be included in the subjects according to the changes of the society.

II. Academic Year 2022-23

As the college is affiliated college and all syllabus was prepared by the affiliated University. The suggestions and observation of the teachers are communicated to the BoS members of the University or discussed in the workshops organized by the University.



### III. Academic Year 2021-22

The teacher's feedback form on curriculum has collected from the college teachers of the college is affiliated college and all syllabus was prepared by the affiliated University.

The suggestions and observation of the teachers are communicated to the BoS members of the University or discussed in the workshops organized by the University. The CBCS was introduced by the University from the Academic Year 2018-19. The following are the suggestions made by the teachers.

This academic year there are no suggestion are recorded from the teachers.

### IV. Academic Year 2020-21

Due to Covid-19 restrictions classes were conducted by online platform.

### V. Academic Year 2019-20

The CBCS pattern was introduced by the University from the Academic Year 2018-19. The following are the suggestions recorded from the teachers.

- Local language subject was introduced in five year integrated law course.
- There are no sufficient texts books are available in library according to the prescribed curriculum.

### Analysis of Employer/Sr. Counsel Feedback- Action Taken

#### I. Academic year 2023-24

A questionnaire has prepared and responses were collected from the Senior Advocates/Employers. The following are the analysis of the responses.

- The present syllabus is sufficient for the legal profession and employment



- The curriculum and components are also satisfied to the practice
- The senior advocates are willing to assist the college in academic activities.
- Suggestion was noted to make arrangement visit the High Court
- Students must be advocated towards professional ethics and moral values.

### III. Academic year 2021-22

The responses were collected from the Senior Advocates/Employers. The following are the analysis of the responses.

- Co- curricular activities must be conducted more along with curricular activities
- The students' needs more practical training
- Writing and communication skills need to be develop
- Professional ethics must be developed among students.

### IV. Academic year 2020-21

The responses collected from the Senior Advocates/Employers. The following are the analysis of the responses.

- The present syllabus is sufficient for the legal profession and employment
- More Practical training is needed.

### IV. Academic year 2019-20

The responses collected from the Senior Advocates/Employers. The following are the analysis of the responses.

- The present syllabus is sufficient for the legal profession and employment
- Moot court competitions to be organized
- Drafting skills must be developed



## II. Academic year 2022-23

The responses collected from the Alumni. The following are the analysis of the responses from the alumni of the college. Alumni are willing to help the college and guide the college students. The syllabus is also up to the mark and is sufficient for the legal profession. There is no suggestion from the alumni.

## III. Academic year 2021-22

The responses collected from the Alumni. The following are the analysis of the responses from the alumni of the college. Alumni are willing to help the college and guide the college students. The syllabus is also up to the mark and is sufficient for the legal profession. There is no suggestion from the alumni.

## IV. Academic year 2020-21

Due to Covid-19 restriction very few responses are collected from the alumni. The following are the analysis of the responses from the alumni of the college. Alumni are willing to help the college and guide the college students. The syllabus is also up to the mark and is sufficient for the legal profession.

## V. Academic year 2019-20

The responses collected from the Alumni. The following are the analysis of the responses from the alumni of the college. Alumni are willing to help the college and guide the college students. The syllabus is also up to the mark and is sufficient for the legal profession. There is no suggestion from the alumni.

The analysis, observations and suggestions from the Students, Teachers, Senior Advocates and Alumni was placed before the College Development Committee (CDC) and Internal